

## NEPOOL COMMITTEE MEETINGS GUEST ATTENDANCE GUIDELINES

As part of the region's Participant Processes, the NEPOOL Principal Committees<sup>1</sup> play a unique role in considering, evaluating, identifying, resolving disputes regarding, and acting on all matters affecting the New England region's wholesale electric power markets and transmission arrangements. The intent of Committee meetings is to permit Participants and State officials an opportunity to understand proposals presented for NEPOOL action, to improve those proposals through input, and to negotiate, discuss and work out any disputes, questions, and counter-proposals that Participants and/or the States may have and as they may evolve. Open, candid and respectful dialogue among those participating in the process is paramount.

In furtherance of the foregoing, all NEPOOL meeting attendees, including those authorized by the Committee Chair to attend a meeting (either in-person or virtually) as an invited guest (each a "Guest"), are expected to adhere to the following attendance guidelines and understandings (the "Guest Attendance Guidelines"):

- (a) NEPOOL meetings are open to invited guests whose attendance has been cleared with the Committee Chair in advance of the meeting.
- (b) Guests may observe but may not participate at the meeting, except to identify themselves when in attendance, or if and to the extent invited to do so by the Committee Chair.
- (c) Meeting attendance is subject to and conditioned upon adherence to the rules, practices and procedures of NEPOOL meetings, including the following understandings:
  - (i) ***Meeting Materials.*** Except for matters identified for discussion in executive session, and unless expressly marked as confidential or designated as Critical Energy Infrastructure Information ("CEII"),<sup>2</sup> agendas and supporting materials for discussion at NEPOOL meetings shall be circulated and posted publicly. Those materials, unless expressly marked to the contrary, are to be considered and treated as works in progress and not as final or complete documents or the final positions nor views of any author or sponsor of such materials;
  - (ii) ***Meeting Discussions.*** Statements of others made in NEPOOL meetings may not be quoted or published publicly. Except as expressly limited by CEII requirements, non-public information received through meeting discussions (i.e., information not otherwise contained in the public materials for the meeting), may be shared within the organizations on whose behalf a Guest has been invited to attend, provided that those who receive such information are also made aware of and agree to respect the non-public nature of the information shared;

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<sup>1</sup> "Principal Committees" (or "Committees") mean the Participants Committee and NEPOOL's three Technical Committees (the Markets, Reliability and Transmission Committees).

<sup>2</sup> ISO New England restricts access to materials deemed to be CEII and such materials cannot be discussed publicly, reported upon or distributed. Additional information regarding CEII-related restrictions can be found at: <https://www.iso-ne.com/participate/support/request-ceii-access>.

- (iii) **Recordings/Transcriptions**. Except as expressly authorized by the Chair, no audio or visual recording or transcription of the meeting may be made;
  - (iv) **Public Record**. The official public record of the meeting will be the final minutes of the meeting, as approved by the Committee; and
  - (v) **Decorum/Conduct**. To ensure candor, respect and collaboration at NEPOOL meetings, conduct to the contrary will not be tolerated, particularly any behavior that renders the conduct of the meeting unfeasible.
- (d) The invitation to attend a NEPOOL meeting or future NEPOOL meetings as a Guest may be suspended and/or revoked upon failure to adhere to any of the guidelines and understandings set forth in subsections (a)-(c).